[PDF] A Concise Public Speaking Handbook (4th Edition)

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Description:

Offers an audience-centered approach to public speaking

A Concise Public Speaking Handbook integrates the steps of preparing and delivering a speech with the ongoing process of considering the audience. The comprehensive coverage of key public speaking topics and skills makes this title an ideal core text for public speaking courses and its low

cost makes it affordable	as a supplement f	for any course o	or setting that	requires p	ublic speaking.
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